AVON FREE LIBRARY
BOARD OF TRUSTEES MEETING July 27, 2026 | 6:30pm

Present: Grace Frenzel, Helen Zamboni, Josh Tonra, Saragrace Friday, Catherine Loomis, Ryan Spall, Jodi DeCarlo, Collin Hayes, Kevin Patrick.

Absent: Ann Younger, Becky Stewart.

Guests: None.

Call to Order at 6:30 p.m.

Public Comment: Pat McCormick (Village Board Liasson).

Minutes of June 2026: Submitted for approval. Collin moves, Jodi seconds. Passes unanimously.

Backyard Project Updated (Grace): Village Planning Board and Village Board approved the permit. Permit was received on July 10. On July 15, Project Manager indicated that they would begin within four weeks and the project should be done before the end of the fall. Working with Paul on the new sign for the back entrance.

Friends Report (Ryan): Corn Fest Book Sale is coming up on August 8, 2026. There will be flyers going up. More hands to move the books are needed more than more books themselves. Volunteer opportunities are still available.

Treasurer's Report (Kevin): Reviewed transaction report – nothing out of the ordinary. Paid some large bills related to the Backyard Project that were approved at the last meeting. Reviewed balance sheet; everything is in good shape. Some changes may happen when the 990 is filed. Reviewed Budget vs Actual – donations are below budget, but we are also way below budget on labor costs (though that is slowly creeping up, and there will be a substantial unemployment payment coming out soon). Still over income. Vouchers for payment (nine total) reviewed and submitted for approval. Jodi moves, Cheryl seconds. Unanimously passed.

Director's Report (Grace): A very busy month. Senator Helmig will be here at 11:30 a.m. on July 28, 2026. Grace recently met with County Administrator Shannon Hillier, who indicated that there would not be library cuts, but we may not see a requested 4% funding increase.

HVAC appears to have an issue again; not working in Grace's office. Catherine asked about requesting funds from the County for HVAC funding since we are a colling center (Grace will look

into it). Working on a minor flooding issue. The library credit card was compromised, but the issue has been resolved.

Many applications were received for the open library clerk position. Interviews start on July 28, 2026. Many of the cover letters were AI generated (an AI policy may be needed).

OWWL now has provisional ordering for computers, which has been difficult and very expensive. The price of computer components for consumers has gone through the roof. We need to purchase one desktop before the end of the year (it must be Widows and not Linux). Prices are not expected to stabilize for several years. We have money in the budget for computer purchase.

Grace discovered that the company that mishandled the security camera system sold us only a recording system with 8 recording licenses, despite our having 9 cameras in the library. At any time, 1 of the 9 will not be recording, so we will need to upgrade the recorder. The issue was discovered when trying to investigate graffiti in the teen loft.

Memorials have been coming in for Phil Swanson and Carol Spiotti.

We have also received $20,000 in discretionary funding brought in by Assemblywoman Bailey. We are also working on grants to go towards new signage in the back and upgrading the front yard signage.

Circulation is back up.

Committee Reports:

- **Facilities** (Helen): Nothing to report.
- **Finance** (Kevin): Working on a line of credit with Tompkins Bank.
- **Fundraising** (Grace): Still working on sponsorship levels for portions of the backyard project. A joint facilities and fundraising committee meeting would be helpful.
- **Personnel** (Cheryl): Nothing to report.
- **Policy** (Josh): Nothing to report.

Old Business: None.

New Business: Petition was sent to the Town Attorney for language approval. We now need to adopt a resolution to submit the Resolution to the Town. Resolution language read to the Board, as follows:

A RESOLUTION OF THE BOARD OF TRUSTEES OF THE AVON FREE LIBRARY

A meeting of the Board of Trustees of the Avon Free Library was held at 6:30 P.M. on July 27, 2026.

The following Trustees were present, constituting a quorum of the Board: Jodi DeCarlo, Saragrace Friday, Collin Hayes, Catherine Loomis, Cheryl MacPherson, Kevin Patrick, Ryan Spall, Joshua Tonra and Helen Zamboni.

The following motion was made, seconded and unanimously carried:

WHEREAS, there has been presented to the Board of Trustees of the Avon Free Library a petition signed by qualified voters of the Town of Avon in a number exceeding 25, asking that the following question be placed upon the ballot and voted on at the next general election of the Town of Avon:

SHALL THE TOWN OF AVON BE AUTHORIZED TO INCREASE THE AMOUNT OF ANNUAL FUNDING CONTRIBUTION TO THE AVON FREE LIBRARY TO THREE HUNDRED NINE THOUSAND DOLLARS ($309,000) FOR THE OPERATING BUDGET OF THE AVON FREE LIBRARY, INCREASED FROM TWO HUNDRED SEVENTY-NINE THOUSAND DOLLARS ($279,000), AND PAY OVER SUCH MONIES TO THE TRUSTEES OF THE AVON FREE LIBRARY?
and

WHEREAS, the endorsement of this Board of Trustees of the Avon Free Library is required before such question may be placed upon the ballot.

NOW, THEREFORE, BE IT RESOLVED, that this Board of Trustees hereby endorses the petition presented to it and directs that the following question be voted on at the next general election of the Town of Avon:

SHALL THE TOWN OF AVON BE AUTHORIZED TO INCREASE THE AMOUNT OF ANNUAL FUNDING CONTRIBUTION TO THE AVON FREE LIBRARY TO THREE HUNDRED NINE THOUSAND DOLLARS ($309,000) FOR THE OPERATING BUDGET OF THE AVON FREE LIBRARY, INCREASED FROM TWO HUNDRED SEVENTY-NINE THOUSAND DOLLARS ($279,000), AND PAY OVER SUCH MONIES TO THE TRUSTEES OF THE AVON FREE LIBRARY?

Thereupon the resolution was passed by a vote of _____ (____) in favor, and none opposed.

The undersigned, Secretary of the Board of Trustees of the Avon Free Library, hereby certifies that the above is a true copy of a resolution passed by the Board of Trustees of the Avon Free Library on July 27, 2026.

Submitted for approval. Helen moves, Kevin seconds. Passes unanimously. Josh signs as Secretary and Resolution will be submitted to the Town on July 28, 2026.

Discussion regarding an August Board of Trustee Meeting. Finance committee empowered to pay vouchers by unanimous vote of the Board. There will be no August meeting.

Adjournment: 7:10 p.m.

Next Meeting: September 28, 2026

Respectfully Submitted,
Joshua Tonra
Secretary