

**Avon Free Library  
Board of Trustees Meeting  
25 September 2023**

**Present:** Maureen Wheeler, Jan Cole, Josh Tonra, Dave Stafford, Helen Zamboni, Saragrace Friday, Becky Stewart, Grace Frenzel, Cindy Zhe, Paul Drozdziel (Town Board Liaison), Chris Ryan

**Guests:** Patrick McCormick and Amanda Hoffman Avon Village Trustees

**Absent:** Joe Cope, Jodi DeCarlo, Jaime Lovullo

Called to order at 6:32 PM

**Public Comment:**

None.

**Minutes:**

Approval of minutes from 31 July 2023 board meeting was moved by Jan, seconded by Helen, and passed unanimously.

Approval of minutes from 28 August 2023 board meeting was moved by Dave, seconded by Cindy, and passed unanimously.

**Guest Presentations:**

Two Guest Presentations then took place:

1) Avon Village Trustees Amanda Hoffman and Patrick McCormick attended this meeting to discuss parking on Genesee Street. Mayor Tom Freeman could not attend the meeting. The village is concerned with the safety of pedestrian and vehicular traffic on Genesee Street, particularly in front of the library. People often park across the street from the library to access, jay walk to cross to the library, and do not utilize the crosswalk which is located at the corner of Clinton and Genesee Streets. The village wants to be pro-active, before an accident occurs. They proposed a few ways of remedying the situation, such as installing a stop sign at Clinton and Genesee Streets or banning parking on the east side of Genesee Street, directly across from the library.

A lively discussion proceeded with a few suggestions from the library trustees: slowing the speed limit, installing a crosswalk, installing an elevated sidewalk, or installing blinking lights.

The village trustees welcomed the feedback and indicated that they will take our considerations and thoughts back to the rest of the Village Board. They then stayed for the rest of our meeting.

2) Paul Drozdziel, Town Board Liaison and member of the AFL Facilities Committee, reviewed the scope of upcoming projects and explained the funding process to the group with a power point presentation. Maureen updated us on other possible funding sources that are available.

## **Communication and Reports:**

**Friends:** No report.

### **Treasurer's Report:**

Dave reviewed the transaction list, budget report and balance sheet for August. Approval of the balance sheet was moved by Josh, seconded by Helen, and passed unanimously. Approval of 8 vouchers was moved by Helen, seconded by Josh, and passed unanimously.

### **Director's Report:**

Grace presented the monthly director's report. Items of note included:

- Acknowledgement of a successful Ribbon Cutting Ceremony held on 23 September 2023. NYS Senator Pam Helming has presented the library a citation in honor of the event. Grace was interviewed by the Livingston County News about this event and the upcoming Capital Campaign.
- Attending several meetings some of which were concerning the Eclipse as well as Native American Cultural Representations and Perspectives.
- The front entrance project has a couple of more things that will be completed the first couple weeks of October:
  - replacement of asphalt between the library and the church
  - village replacement of sidewalk in front of the library.
- Updates on finance incomes.
- Updates on human resources.
- Updates on technology included the purchase of 4 mobile Beacon Wi-Fi hotspots.
- Updates on Fundraising and Donations included:
  - \$500 from Rotary for the outdoor book drop
  - \$1160 (plus past donations) from the Leonard family in honor of Pam & Richard Leonard for front bench naming rights
  - \$1660 from Chris Ryan in honor of her step-sister Betsy Gillard Murphy for front bench naming rights
- Kasey received \$500 from OWWL for Eclipse programming.
- Updates on circulation, wifi sessions, and door counts.

### **Committee Reports:**

- Facilities: Nothing new to report.
- Finance: The Avon on the Green Pilot Funds have been discussed with the Town Board and will be discussed with the Village Board.
- Fundraising: Becky has updated the website.
- Long Range Plan: The committee will meet on Wednesday to tabulate data. Emphasis is on views on our facilities, sustainability and communication. There will be a draft written to be presented to the board for the October meeting.
- Personnel: Nothing to report.
- Policy: Nothing to report.

## **New Business:**

A motion was made for authorization to apply for 2024 NYS Construction Aid by Helen, seconded by Josh, and approved unanimously.

An amendment to the materials sub-line to the 2023 Budget was made to include a technology line.

**Adjournment** at approximately 8:15 PM was moved by Helen, seconded by Josh, and passed unanimously.

The next meeting is scheduled for Monday, **October 30, 2023** at 6:30 PM.

Respectively submitted,

*Cindy Zhe*  
*Vice-President*