

**Avon Free Library
Board of Trustees Meeting
24 October 2022**

Present: Rebecca Budinger-Mulhearn, Helen Zamboni, Cindy Zhe, Joe Cope, Maureen Wheeler, Josh Tonra, Jaime Lovullo, Peggy Tirrell

Guests: None

Absent: Tim Batzel (Village Board Liaison), Paul Drozdziel (Town Board Liaison)

Called to order at 6:30 pm

Public Comment:

None.

-

Minutes:

Approval of the minutes from the 26 September 2022 meeting was moved by Peggy, seconded by Helen, and passed unanimously.

Friends Group Report:

Rebecca reported on her attendance at the last Friends Group Meeting. Rebecca and Helen will attend the November 10 meeting at 6:30.

Treasurer's Report:

Jaime presented the transaction list, budget report and balance sheet. Approval of the balance sheet was moved by Joe, seconded by Cindy, and passed unanimously. Approval of 2 vouchers from October was moved by Helen, seconded by Josh, and passed unanimously.

Jaime reported on the transfer of the TD Ameritrade funds..

Director's Report:

Rebecca presented the monthly director's report. Items of note included:

- A landscaper installed a shed pad outside the children's entrance. A shed has been purchased and installed, and the lawn equipment is being stored there.
- Rebecca is advertising for a substitute part-time clerk.
- Rebecca and Maureen attended the 13 October Avon Town Board meeting to discuss library activities, the projected outdoor renovations, and our annual funding request.
- The library will be participating in ROC-the-Day on November 29; Rebecca will be advertising through social media.
- The state has officially announced FY 2022 awards for construction aid for the front yard project. We expect the funding shortly.
- Updates on programming and workshops.
- Updates on donations and memorials.
- Updates on circulation and door counts.

Maureen reported that Rebecca has submitted her letter of resignation after almost 9 years at the library. November 26 will be her last day in the library and her last day of employment will be

December 3. The personnel committee will convene next week to begin planning the search for a new director. A motion to accept Rebecca's letter of resignation was made by Peggy, seconded by Helen, and passed unanimously.

Committee Reports:

- Facilities: No report.
- Finance: See 2023 Draft Budget item under New Business.
- Personnel: No report.
- Policy: Joe presented two proposed policies on behalf of the committee:
 - A new Recording Policy. Approval of the Recording Policy was moved by Peggy, seconded by Helen, and passed unanimously.
 - Revision to the Borrowing Policy. Approval of the revised Borrow Policy was moved by Josh, seconded by Peggy, and passed unanimously.

Old Business

New Business

2023 Draft Budget

Maureen announced that the Finance Committee will present a draft budget in November. The Finance Committee is recommending that we increase the minimum wage for library staff to \$15/hour starting in the 2023 budget. This will be built into the school budget request.

2023 Holiday Schedule

Rebecca presented the proposed holiday schedule for 2023. This includes 10 paid holidays (2 are floating holidays because they fall on Saturdays). Adoption of the proposed calendar was moved by Joe, seconded by Peggy, and passed unanimously.

Resolution to exceed the tax cap

- Maureen introduced the following resolution for review by the Board:

Whereas, the adoption of the 2023 budget for the Avon Free Library may require a tax levy increase that exceeds the tax cap imposed by state law as outlined in General Municipal Law Section 3-c adopted in 2011; and Whereas, General Municipal Law Section 3-c expressly permits the library board to override the tax levy limit by a resolution approved by a vote of sixty percent of qualified board members; now therefore be it Resolved, that the Board of Trustees of the Avon Free Library voted and approved to exceed the tax levy limit for 2023 by at least the sixty percent of the board of trustees as required by state law on October 24, 2022.

- Adoption of the resolution was moved by Peggy, seconded by Helen, and passed unanimously

Adjournment at 7:19pm was moved by Helen, seconded by Peggy, and passed unanimously.

The next meeting is scheduled for Monday, 28 November 2022 at 6:30 pm.

Respectfully submitted,

Joe Cope

Secretary

DRAFT