

**Avon Free Library
Board of Trustees Meeting
26 September 2022**

Present: Rebecca Budinger-Mulhearn, Helen Zamboni, Cindy Zhe, Joe Cope, Maureen Wheeler, Josh Tonra, Jaime Lovullo, Peggy Tirrell

Guests: None

Absent: Tim Batzel (Village Board Liaison), Paul Drozdziel (Town Board Liaison)

Called to order at 6:31 pm

Public Comment:

None.

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Minutes:

Approval of the minutes from the 29 August 2022 meeting was moved by Cindy, seconded by Peggy, and passed unanimously.

Friends Group Report:

Maureen reported that the Friends Group will meet next week. Rebecca and Maureen will report at the next Board meeting.

Treasurer's Report:

Jaime presented the transaction list, budget report and balance sheet. Approval of the balance sheet was moved by Helen, seconded by Cindy, and passed unanimously. Approval of 7 vouchers from September, with the caveat that Rebecca will review the LaBella invoice with Paul, was moved by Peggy, seconded by Joe, and passed unanimously.

Following Board action at the August meeting, Jaime reported that funds have been removed from the TD Ameritrade variable investment accounts. The finance committee is looking at options for fixed-rate investments that allow flexible withdrawals.

Director's Report:

Rebecca presented the monthly director's report. Items of note included:

- A contractor quoted \$400 for materials and labor to prepare a pad for the shed next to the children's room entrance. When this prep work is complete, Rebecca will order the shed.
- A summary of the Library's summer reading programs. Rebecca noted the Library's thanks to the Friends Group, the Avon Rotary Club, the Avon Interact Club, Mark's Pizzeria, and Dennis Mulhearn for supporting summer reading events.
- The Library will be participating in ROC-the-Day fundraising on 29 November 2022.
- Rebecca and Paul completed the NYS Construction Aid application for the backyard project and has had it reviewed by OWWL. The application is ready to submit to the Department of Library Development for FY 2023 funding.
- The Department of Library Development has increased our funding for the front yard project for FY 2022.
- Updates on programming and workshops in September.

- Updates on donations and memorials.
- Updates on circulation and door counts.

Committee Reports:

- Facilities: No report
- Finance:
 - A draft annual budget will be reported to the Board at the October meeting for review and comment.
 - Maureen shared updated projections of the budget and costs associated with planned future construction projects (backyard and the roof). The Finance Committee is looking into options for funding.
 - Maureen will be presenting to the Town Board on October 13 at 6:00pm.
- Personnel: No report.
- Policy: No report.

Old Business

- Lawn Care and Snow Removal:
 - Maureen reported that the Village will continue snow removal this winter in lieu of a budget increase this year.
 - Lawn care will be addressed in the spring.
- Front Yard/Backyard Projects: See Finance Committee report above.

New Business

- Travel Request
 - Rebecca presented a travel and funding request to support her attendance at the NYLA annual conference in Saratoga Springs on 2-5 November 2022.
 - Approval of Rebecca's travel request and funding was moved by Helen, seconded by Joe, and passed unanimously.
- Avon Holiday Spectacular
 - The Avon Holiday Spectacular is scheduled for Saturday, 3 December from 3-8pm.
 - The Board discussed shifting the Library's operating hours and possibly holding an event in the library from 3-6pm on 3 December. No decision was made.

Adjournment at 7:16pm was moved by Helen, seconded by Peggy, and passed unanimously.

The next meeting is scheduled for Monday, 24 October 2022 at 6:30 pm.

Respectfully submitted,

Joe Cope
Secretary