

**Avon Free Library  
Board of Trustees Meeting  
28 March 2022  
6:30 PM on Zoom**

**Present:** Joe Cope, Maureen Wheeler, Josh Tonra, Jaime Lovullo, Peggy Tirrell, Cindy Zhe,,  
Rebecca Budinger-Mulhearn

**Guests:** None

**Absent:** Helen Zamboni, Tim Batzel (Village Board Liaison), Paul Drozdziel (Town Board Liaison)

Called to order at 6:32 pm

**Public Comment:**

None.

**Minutes:**

Approval of the minutes from the 28 February 2022 meeting was moved by Peggy, seconded by Josh, and passed unanimously.

**Friends Group:**

Rebecca reported on her attendance at the last Friends Group meeting; the Friends will be doing advocacy in favor of the upcoming school budget vote.

**Treasurer's Report:**

Jaime presented the Budget Report and Balance Sheet. Approval of the balance sheet was moved by Cindy, seconded by Peggy, and passed unanimously. Approval of 6 vouchers was moved by Joe, seconded by Josh, and passed unanimously.

**Director's Report:**

The Board reviewed Rebecca's monthly director's report. Items of note included:

- Rebecca attended library advocacy day and met with Senator Gallivan; she also attended a virtual meeting with Assemblywoman Byrnes.
- Rebecca attended the PLA Conference in Portland, OR and reported on several of the sessions.
- The library has received quotes for a new maintenance contract for the HVAC system. Quotes will be reviewed by the Finance Committee and presented to the Board in April.

- The library is researching options for lawn care starting in the spring.
- Rebecca reported on circulation and door counts.
- Rebecca reported that the library received an Assistive Technologies grant from the PLS to partially purchase an electronic magnifier. The Avon Lions Club will cover the remaining costs and will assist with getting information out to the community about this new technology.

**Committee Reports:**

- Facilities:
  - The board discussed strategies for identifying a plan for lawn care.
  - We are awaiting news on our grant proposal for the front door project; Paul Drozdziel is staying in contact with the contractor on next steps.
  - LaBella is working on wrapping up renderings and a walkthrough on the backyard project.
  - Paul Drozdziel is working on closing out the previous construction grant projects prior to the June due date.
- Finance:
  - Rebecca reported that she will be working with the Finance committee to discuss the desirability of opening the library for additional evening hours.
- Personnel: No report.
- Policy: No report.

**Old Business**

- COVID Procedures: Rebecca reported that there have been no pandemic-related changes to operations since the last board meeting.

**New Business**

- 2021 Annual Report
  - Rebecca and Maureen presented the 2021 annual report.
  - Approval of the annual report was moved by Cindy, seconded by Peggy, and passed unanimously.
- Outreach on the school budget vote
  - Rebecca noted that she is looking into reaching out to organizations in the community (Lions and Rotary) to discuss the upcoming budget votes.

**Adjournment** at 7:06 pm was moved by Cindy, seconded by Josh, and passed unanimously.

**The next meeting is scheduled for 25 April 2022 at 6:30 pm in the Avon Free Library.**

Respectfully submitted,

***Joe Cope***

***Secretary***