

**Avon Free Library  
Board of Trustees Meeting  
29 August 2022**

**Present:** Rebecca Budinger-Mulhearn, Helen Zamboni, Cindy Zhe, Joe Cope, Maureen Wheeler, Josh Tonra, Jaime Lovullo, Paul Drozdziel (Town Board Liaison)

**Guests:** None

**Absent:** Peggy Tirrell, Tim Batzel (Village Board Liaison)

Called to order at 6:30 pm

**Public Comment:**

None.

**Minutes:**

Approval of the minutes from the 27 June 2022 meeting was moved by Josh, seconded by Helen, and passed unanimously.

**Friends Group Report:**

Rebecca reported on the Corn Festival book sale. The board extended thanks to the Friends Group for their continued support of the library.

**Treasurer's Report:**

Jaime presented the transaction list, budget report and balance sheet. Approval of the balance sheet was moved by Josh, seconded by Helen, and passed unanimously. Approval of 5 vouchers from July and 6 vouchers from August was moved by Joe, seconded by Helen, and passed unanimously.

Jaime reviewed the history of the library's TD Ameritrade investment account and recommended transferring our funds from variable investments to a fixed-rate option. Authorization for the finance committee to move to fixed-rate investments was moved by Joe, second by Josh, and passed unanimously.

**Director's Report:**

Rebecca presented the monthly director's report. Items of note included:

- The library has purchased lawn equipment and a volunteer has been maintaining the grounds. The search for a groundskeeper has so far not yielded any results.
- Updates on programming and workshops in July and August.
- Updates on donations and memorials.
- Updates on circulation and door counts.

### **Committee Reports:**

- Facilities: No report
- Finance: No report
- Personnel: No report
- Policy: No report

### **Old Business**

- Backyard Project
  - Paul presented on LaBella's concept drawings and flyover for the backyard project, including the driveway and parking lot. Key items include drainage, grades, lighting, learning spaces/amphitheater, and accessibility (including parking and the walkway to the library). The library competitively bid the project with four different contractors. The preferred bid would run at \$534,586.
  - The board reviewed and discussed several items including: the library's match funding based on this bid, projected ongoing maintenance needs of the backyard project (lawncare and landscaping, snow removal, etc.), and capital improvement projects including the front yard, backyard, and roof.
  - A motion to use the savings account to demonstrate matching funds and proceed with the grant application was moved by Helen, seconded by Cindy, and passed unanimously.

### **New Business**

A motion to ratify a memorandum of understanding with the Central Presbyterian Church was made by Josh, seconded by Helen, and passed unanimously.

**Adjournment** at 8:08 pm was moved by Cindy, seconded by Josh, and passed unanimously.

The next meeting is scheduled for 26 September 2022 at 6:30 pm.

Respectfully submitted,

*Joe Cope*

*Secretary*