

**Avon Free Library
Board of Trustees Meeting
27 June 2022**

Present: Rebecca Budinger-Mulhearn, Helen Zamboni, Cindy Zhe, Joe Cope, Maureen Wheeler, Josh Tonra, Peggy Tirrell

Guests: None

Absent: Jaime Lovullo, Tim Batzel (Village Board Liaison), Paul Drozdziel (Town Board Liaison)

Called to order at 6:37 pm

Public Comment:

None.

Minutes:

Approval of the minutes from the 23 May 2022 meeting was moved by Peggy, seconded by Helen, and passed unanimously.

Friends Group Report:

- On July 9, the Friends will be staging a collection for the annual book sale from 10am-1pm in the Tops parking lot. During the mural festival (2-5pm) they will be tabling at the library.
- On August 6, beginning at 10am, the Friends are looking for volunteers who can move books and help set up for the sale.
- The Friends Group's next meeting will be on July 7 at 4:45pm.

Treasurer's Report:

Maureen presented the Transaction List, Budget Report and Balance Sheet on behalf of Jaime. Approval of the balance sheet was moved by Peggy, seconded by Cindy, and passed unanimously. Approval of 12 vouchers was moved by Josh, seconded by Joe, and passed unanimously.

Director's Report:

Rebecca presented the monthly director's report. Items of note included:

- A youth patron has been using the new Ruby-10 assistive technology device in the library regularly this summer.

- The library will be hosting an all-age community coloring activity at the Avon Mural Festival on July 9.
- OWWL and MCLS libraries will be hosting a booth at the Greater Rochester Pride Festival on July 16.
- The library hosted a memorial Afternoon Tea in honor of Pamela Leonard on June 30.
- Updates on donations and memorials.
- Updated circulation and door counts.

Committee Reports:

- Facilities: See 2023 State Aid under New Business
- Finance: See 2023 State Aid under New Business
- Personnel: No report
- Policy: No report
 - Rebecca referred a question about preferred name usage to the Policy Committee.

Old Business

- Lawn Care and Snow Removal
 - The library purchased lawn equipment and volunteer Adam Wheeler has been mowing as the library searches for a groundskeeper.
 - Rebecca consulted with the Personnel Committee on the job description for the new groundskeeper at \$13.20/hour for 2-5 hours per week (depending on the season). The position will be advertised soon.
 - Purchase of a shed to store the lawn equipment will occur once the groundskeeper has been hired.

New Business

- 2023 State Aid
 - Rebecca reported on state aid opportunities to fund the backyard project.
 - OWWL's recommended award was for 68% of a total project cost of \$421,583. The library would need to raise the remaining 32% (\$135,000). The full application is due to OWWL by August 26, 2022.
 - A motion to approve the proposed matching arrangement was moved by Helen, seconded by Josh, and passed unanimously.

Adjournment at 7:23pm was moved by Peggy, seconded by Helen, and passed unanimously.

The next meeting is scheduled for July 25, 2022 at 6:30 pm.

Respectfully submitted,

Joe Cope

Secretary