

**Avon Free Library  
Board of Trustees Meeting  
28 February 2022  
6:30 PM on Zoom**

**Present:** Joe Cope, Maureen Wheeler, Josh Tonra, Jaime Lovullo, Peggy Tirrell, Cindy Zhe, Helen Zamboni, Rebecca Budinger-Mulhearn

**Guests:** None

**Absent:** Tim Batzel (Village Board Liaison), Paul Drozdziel (Town Board Liaison)

Called to order at 6:31 pm

**Public Comment:**

None.

**Minutes:**

Approval of the minutes from the 31 January 2022 meeting was moved by Peggy, seconded by Helen, and passed unanimously.

**Friends Group:**

The Friends Group will be meeting this week and Rebecca will attend.

**Treasurer's Report:**

Jaime presented the Budget Report and Balance Sheet. Approval of the balance sheet was moved by Joe, seconded by Peggy, and passed unanimously. Approval of 5 vouchers was moved by Josh, seconded by Peggy, and passed unanimously.

**Director's Report:**

The Board reviewed Rebecca's monthly director's report. Items of note included:

- Reminder about Library Advocacy Day and virtual meetings with Senator Gallivan and Assemblywoman Byrnes on 3/2/22.
- Reminder about trustee workshop on book challenges in libraries on 3/10/22.
- The annual generator inspection has been completed.
- Rebecca is requesting quotes for maintenance on the HVAC system.
- Rebecca reported on circulation and door counts.
- The library will be partnering with the Avon Preservation and Historical Society to partner on displays and a program for Local History Month in May

- The library will be partnering with the Avon Central School District's middle school and high school librarian on a community COVID journal project and display.

### **Committee Reports:**

- Facilities:
  - Several board members met with Karen Farmer from the Presbyterian Church to discuss the library's building and landscape plans.
  - Maureen reported that she will be asking DiBella to consult with the library on a review of property easements and drainage issues in the back of the library.
- Finance:
  - Maureen met this month with the mayor, town supervisor, and assessor to discuss the annual pilot agreement payment from Avon Village on the Green, which will be expiring at the end of the year.
  - The board discussed adding a proposition to the school budget election to request raising our tax levy by \$11,100 (10% increase) to offset the expiring pilot agreement. Approval of the proposal to pursue a tax levy increase was moved by Peggy, seconded by Helen, and passed unanimously.
- Personnel: No report.
- Policy: No report.

### **Old Business**

- COVID Policies
  - All COVID masking requirements have been lifted by the state, including K-12. The Avon Central School District has communicated that masks will be optional in the schools.
  - The board discussed updating masking policies in the children's room and for employees and agreed that library operations should align with the most recent guidance and local K-12 policies. Rebecca will communicate this to the staff and change signage this week.

### **New Business**

- Lacrosse Club Community Service Day: The Avon Lacrosse Club has reached out to the library with a proposal to help with spring clean-up of the back property in mid-April.

**Adjournment** at 7:11 pm was moved by Cindy, seconded by Josh, and passed unanimously.

**The next meeting is scheduled for 28 March 2022 at 6:30 pm in the Avon Free Library.**

Respectfully submitted,

***Joe Cope***  
***Secretary***