

**Avon Free Library
Board of Trustees Meeting
25 April 2022
6:30 PM on Zoom**

Present: Joe Cope, Maureen Wheeler, Josh Tonra, Jaime Lovullo, Peggy Tirrell, Helen Zamboni

Guests: None

Absent: Rebecca Budinger-Mulhearn, Cindy Zhe, Tim Batzel (Village Board Liaison), Paul Drozdziel (Town Board Liaison)

Called to order at 6:30 pm

Public Comment:

None.

Minutes:

Approval of the minutes from the 28 March 2022 meeting was moved by Peggy, seconded by Josh, and passed unanimously.

Friends Group:

Maureen reported that the Friends is working on an ad in the Penny Saver regarding the school budget vote.

Treasurer's Report:

Jaime presented the Budget Report and Balance Sheet. Approval of the balance sheet was moved by Joe, seconded by Helen, and passed unanimously. Approval of 6 vouchers was moved by Helen, seconded by Peggy, and passed unanimously.

Director's Report:

The Board reviewed Rebecca's monthly director's report. Items of note included:

- Rebecca and Maureen visited the Avon Lions Club on April 20 to provide updates on the Library; they will also be presenting at that Avon Rotary meeting on May 3
- A blower motor on the furnace failed, the replacement part was covered under the existing warranty.
- The Avon Lacrosse Club did volunteer work to clean up the landscaping beds and yard on April 23. They also secured a donation of mulch and the village provided a trailer for debris removal.

- Updated circulation and door counts

Committee Reports:

- Facilities:
 - Facilities met with Karen Farmer from the Central Presbyterian Church to discuss the backyard project and the rear driveway and parking lot.
- Finance:
 - The maintenance contract for the library HVAC system has expired. Finance has reviewed two quotes for a new service contract and recommends Mech Tech. Entering into a new service contract with Mech Tech was moved by Maureen, seconded by Helen, and passed unanimously.
 - The committee has reviewed the budget for the front door project after receiving additional funding from PLS. The committee continues to look into additional external funding sources.
- Personnel: No report.
- Policy: No report.

Old Business

None

New Business

Long Range Plan/2 Year Strategy

- Maureen reviewed the board's decision to table the development of a long-range plan in favor of a 2-year strategy due to the disruptions associated with the pandemic. The 2-year strategy document is available on the library webpage and will be ending at the end of this calendar year.
- Many of the items in the 2-year strategy are ongoing issues as we continue to adapt to post-pandemic conditions. As a result, Maureen and PLS are suggesting that the library extend the 2-year strategy for another year. This will be discussed at the next board meeting in May.

Adjournment at 6:47 pm was moved by Peggy, seconded by Jaime, and passed unanimously.

The next meeting is scheduled for May 23, 2022 at 6:30 pm on Zoom.

Respectfully submitted,
Joe Cope
Secretary