

Avon Free Library
Board of Trustees Meeting
October 26, 2020 6:30 PM Via Zoom

Present: Peggy Tirrell, Cindy Zhe, Rebecca Budinger- Mulhearn, Maureen Wheeler, Chris Ryan;
Josh Tonra, Brenda McKeown

Absent: Joe Cope, Tim Batzel (Village Board Liaison), Paul Drozdziel (Town Board Liaison)

Maureen Wheeler called the meeting to order at 6:30 pm.

Public Comment: None

Minutes:

- Josh moved to approve the minutes from the September 28, 2020 meeting, with a correction regarding the date of the next meeting. Chris seconded the motion, which carried.

Friends Group: none

Treasurer's Report: School District funds still have not been received. Rebecca will contact the district this week regarding their payment to us. Our investments are doing well. We have recovered the losses as a result of the pandemic. Brenda predicts that our bottom line should be in the black, although some budgeted income from the Friends group is in question. Rebecca received notification that the funds budgeted to be received from Livingston County should be received for this year. 2021 funds from the county are questionable, since their funds are limited due to the pandemic. PPP reimbursement application forms will be completed soon. The Finance Committee will meet in early November to begin the budget process for 2021. Chris moved to approve the Budget Report and Balance sheet. Peggy seconded the motion that passed unanimously. Josh moved to approve payment of 4 invoices. Chris seconded the motion, which carried.

Director's Report: Rebecca attended several virtual meetings. She will attend the NYLA virtual Conference, which will glean useful information for the staff as well. The Town of Avon has approved \$50,000 for the library in 2021, the same as for 2020. A retirement savings program is close to being set up to begin January 1, 2021 for the full time staff. The Lions Club will be set up in front of the library on Halloween to hand out candy. There was a question about the safety of this activity and the consensus was that the Lions will be contacted to assure that the NYS guidelines will be followed. Our Zoom account is being used for story times, adult/teen crafts and book discussions.

Committee Reports:

Policy: none However a template for a Pandemic Response Plan required by PLS was just received. Rebecca will work on this and bring to the board in November.

Facilities: none

Finance: none

Personnel: none

New Business: None

Old Business:

- Long Range Plan: A draft of our 2 year strategy has been sent to PLS for review. There are actions that are proposed under 3 Strategy Areas: Facilities, Community Partnerships, and Programming. A final draft will be sent to the entire board in about a week, once it is approved by PLS. It will then be discussed and possibly voted upon at our meeting in November.

Chris moved to adjourn the meeting at 6:57 with Brenda seconding the motion. Motion carried.

The November 30th meeting will likely be on Zoom at 6:30 PM

Respectfully submitted,

Cynthia R. Zhe

Vice President