

Avon Free Library
Board of Trustees Meeting
July 27, 2020 6:30 PM Via Go To Meeting

Present: Peggy Tirrell, Cindy Zhe, Rebecca Budinger- Mulhearn, Joe Cope, Maureen Wheeler, Chris Ryan; Josh Tonra, Brenda McKeown, Amy Peri,
Absent: Tim Batzel (Village Board Liaison), Paul Drozdziel (Town Board Liaison)

Maureen Wheeler called the meeting to order at 6:30 pm.

Public Comment: None

Minutes:

- Cindy moved to approve the minutes from the June 29, 2020 meeting. Joe seconded the motion which carried.

Friends Group: It was announced that Amy will be stepping down from her role once someone has been identified to replace her. There is a need to recruit young members with fresh perspectives and ideas about how to best conduct fundraising in a digital world.

Treasurer's Report: Brenda stated that we are still waiting for the final reporting on the renovation. It is anticipated that income will pick up now that the library has reopened. Josh moved to approve the Budget Report and Balance sheet. Joe seconded the motion that passed unanimously. Peggy moved to approve payment of 6 invoices. Chris seconded the motion, which carried.

Director's Report: The Fire Marshall gave official capacity numbers for the library for Covid guidelines. They are set at 25 for the upper floor and 25 for the lower level. PLS has updated the AvonFreeLibrary.org website. Rebecca is looking into the process to apply for PPE forgiveness. Reopening is going slowly and in stages. Contactless pick up has been slow starting up. On August 3rd AFL will start allowing people in for browsing using safety precautions and a time limit if demand is high. When opening the Children's Library there may be a need to limit to one family at a time and have time between to clean. AFL will maintain the modified hours until Labor Day.

Committee Reports:

Policy: none

Facilities: none

Finance: none

Personnel: none

New Business: There was discussion around purchasing Hot Spots for people to sign out. Geneseo and Livonia each purchased 5 through an organization that gives discounts to not-for-profits. They could be used for people traveling to assist patrons with staying connected. Rebecca will put a proposal together for the board to review.

Old Business:

- Long Range Plan: The committee met with Ron who suggested we consider putting together a 1-2 year plan due to Covid and then in 2022 work on a Long Range Plan. They are developing a questionnaire to send out to approximately 25 stakeholders and interview them to gather information. The questionnaire will be put together shortly with the hope to approve a plan by the November meeting.

Peggy moved to adjourn the meeting at 7:45 with Cindy seconding the motion. Motion carried.

August 31st meeting will likely be on Go To Meeting.

Respectfully submitted,

Peggy A. Tirrell