

**Avon Free Library**  
**Board of Trustees Meeting**  
**November 25, 2019 6:30 PM**

**Present:** Cindy Zhe, Brenda McKeown, Rebecca Budinger-Mulhearn, Josh Tonra, Maureen Wheeler, Chris Ryan, Joe Cope

**Absent:** Amy Peri, Tim Batzel (Village Board Liaison), Paul Drozdziel (Town Board Liaison), Peggy Tirrell

Maureen Wheeler called the meeting to order at 6:30 pm.

**Public Comment:** None

**Minutes:** Chris moved to approve the minutes of the October 2019 meeting. Josh seconded and the motion carried unanimously.

**Friends Group:** The Friends are preparing for the holiday event (Saturday, 7 December in conjunction with the Avon Holiday Spectacular). Holiday book sale, refreshments, and visit from Santa is part of the program. Library will be open 10-6; Santa will be here 2-6. Membership renewals from the Friends have been going out.

**Treasurer's Report:** Voucher for deposit on the fireplace was approved after the last meeting (this expenditure was previously approved by the Board) and work should be completed by 16-18 December. School District money arrived on 12 November. Received a small deposit from the Barbour Trust (refund); this should close out the Barbour account. With the exception of a few small projects, we should get the last bills for the renovations in December. Board accepted the budget report (moved by Cindy, second by Josh; motion carried unanimously) and 14 vouchers for payment (moved by Chris, second by Joe; motion carried unanimously).

**Director's Report:** Rebecca submitted a written report. Chamber of Commerce will be meeting at the library on 3 December. Vestibule floor in children's room was leveled and carpeted. Boiler replacement and AC work is complete. RGE meters were upgraded to carry power load of the new generator and staff will be trained later this month. Fireplace work is scheduled to start on December 16 and will take three days. Main floor toilet overflowed into small study room for the second time in two weeks; Rebecca has called a plumber who will make a recommendation on repairs. Kasey had her baby on 11/5; she will be on family leave until 21 January 2020. Rebecca reported on this year's NYLA conference (13-16 November). Memorial donation in memory of Elsie Schirano. LCLDA was awarded a grant to support digital literacy and will be running programs at Livingston County libraries.

**Committee Reports:**

Policy: no report

Finance: see old business for budget proposal

Facilities: Rebecca showed the mockup of the PennySaver donation plaque for the upstairs fireplace; working with PennySaver on mockups for the other donation plaques.

Personnel: no report

**Old Business:**

Backyard/parking. Mayor Freeman and Supervisor LeFeber did a walk around of parking and landscaping with Rebecca and Maureen. Discussion topics included: long term vision versus short term quick changes; possible MOU with Presbyterian Church for paving of driveway/parking lot; possible MOU with village about potentially using the back lot as a skating rink in the winter. Rebecca presented a packet developed by Paul that includes a proposal to put in angled spaces (18 standard spaces and 2 handicapped spaces) on Genesee Street with narrowed roadway and a single raised crosswalk/speed bump at Clinton; in the rear of library, removal of trees and barriers to put in a paved mini lot (10 spots) and meandering, low slope pathway to accessible door. Village board is also discussing a three-way stop at Genesee/Clinton intersection. Maureen will communicate to the village that we will begin looking at options for the back area in the spring.

**New Business:**

2020 Proposed Holidays: approved 9 holidays for 2020 (1/1, 5/25, 7/3, 7/4, 9/7, 11/11, 11/26, 12/24, and 12/25); the library will also be closed for Corn Fest (8/8), and will close at 5pm on 11/25 and 12/31); moved by Chris, seconded by Brenda.

2020 Board Meeting Dates: approved board meetings on 1/27, 2/24, 3/30, 4/27, 5/18, 6/29, 7/27, 8/31, 9/28, 10/26, 11/30, and 12/21; moved by Josh, seconded by Cindy.

Resolution to Exceed the Tax Cap: moved by Chris, seconded by Josh; motion carried unanimously (voting in favor: Cindy Zhe, Brenda McKeown, Josh Tonra, Maureen Wheeler, Chris Ryan, Joe Cope).

*Whereas, the adoption of the 2020 budget for the Avon Free Library may require a tax levy increase that exceeds the tax cap imposed by state law as outlined in General Municipal Law Section 3-c adopted in 2011; and Whereas, General Municipal Law Section 3-c expressly permits the library board to override the tax levy limit by a*

*resolution approved by a vote of sixty percent of qualified board members; now therefore be it Resolved, that the Board of Trustees of the Avon Free Library voted and approved to exceed the tax limit for 2020 by at least the sixty percent of the board of trustees as required by state law on November 25, 2019.*

2020 Budget:

Budget proposal includes: a reduction in anticipated income from fines due to a proposal to pilot fine-free arrangements for children's materials (books and audio only; DVDs excepted); some minor adjustments from 2019 budget on supplies, HVAC maintenance, utilities; adjustments for salary increases (including budget for rise in state minimum wage hike on 31 December).

Chris moved to adjourn the meeting with Cindy seconding the motion. Motion carried unanimously.

**Next meeting is rescheduled for December 30, 2019 at 6:30pm.**

Respectfully Submitted

***Joseph Cope***